



Department of Library and Information Science
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November 11, 2019

ITI Instructors
School of Communication & Information
Fall 2018 Semester

Dear ITI Instructor:

On Tuesday, December 10, 2019, the ITI program will be hosting a Showcase Event for students enrolled in the Management of Technological Organizations and Capstone in ITI courses. This event will be held from 2:30 – 7:00PM in the College Avenue Gym. There will be 32 project teams presenting the IT-based solutions they have created to solve problems faced by an organization. Individuals representing various New Jersey organizations will serve as judges for this work and prizes will be awarded.

The student who delivered this note to you will be presenting during this event. If possible, I am asking you to excuse this student from your class during this time. All of the students know that they are responsible for any assignments and/or quizzes scheduled for December 10. They will either deliver the work to you when it is due or will follow the procedures you have in place for submitting the missed work.

We appreciate your assistance, and please feel free to contact me with questions or concerns.

Sincerely,

WSA

Warren Allen
Director – Information Technology and Informatics Program
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